

TENTATIVE MINUTES OF REGULAR MEETING OF THE BOARD OF EDUCATION  
BOX ELDER SCHOOL DISTRICT

Tentative minutes of a Regular Meeting of the Board of Education, Box Elder County School District, held Thursday evening April 9, 2026, at 6:30 p.m. at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.

Those in attendance at the meeting included Board President Tiffani Summers, Vice President Danielle Wright, Members Julie Taylor, Wade Hyde and Stephanie DeFilippis. Board Member Bryan Smith, Board Member Karen Cronin, Superintendent Steven Carlsen and Business Administrator Neil Stevens were not in attendance. Also, present were Assistant Superintendents Keith Mecham and Heidi Jo West, district employees, representatives of the press and interested citizens.

President Summers welcomed those in attendance and conducted the business of the meeting.

President Summers presented Keith Mecham as the new superintendent of the Box Elder School District to succeed Steven Carlsen, effective July 1, 2026

**Action Items**

Approval of New Superintendent and Contract

Wade Hyde motioned that Keith Carlsen be approved as the new Superintendent of the Box Elder School District, effective July 1, 2026. Stephanie DeFilippis seconded the motion which passed unanimously.

- Stephanie DeFilippis – Yes
- Tiffani Summers – Yes
- Danielle Wright – Yes
- Wade Hyde – Yes
- Julie Taylor – Yes

Keith Mecham presented prepared remarks in acceptance of the new superintendent role.

**Adjournment**

With the announcement that the next meeting will be held on May 13, 2026, at 6:30 p.m. at the Independent Life Skills Center, President Tiffani Summers adjourned the meeting at 6:36 p.m.

APPROVED: \_\_\_\_\_

ATTESTED: \_\_\_\_\_  
School Business Administrator  
Box Elder School District

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President, Board of Education